

El Paso Chapter

Military Officers Association of America Board of Directors Meeting Minutes April 2011



A meeting of the Military Officers' Association of America (MOAA), El Paso Chapter, for April was held on 30 April 2011 at 10:00 AM in building 452, Fort Bliss, Texas.

Attendance: COL Forrest Smith, President
COL(R) Lennie Enzel, 1st VP
COL(R) Bob Pitt, Programs
LTC (R) Bill Moore, Editor/Webmaster
LTC(R) Joe Gollasch, Secretary
CH(LTC) Peter Baktis, Chaplain
MAJ Patrick Hogeboom, Membership
Ms Elma Rodriguez, Treasurer

1. Administrative

The meeting was called to order by President COL Forrest Smith at 10:00 AM.

COL Smith provided opening remarks and introduced CH(LTC) Peter Baktis as our new chaplain and welcomed him to the board.

CH(LTC) Pete Baktis provided the invocation and stated that he was glad to be with the El Paso MOAA and looked forward to working with the board.

2. Old Business

- A. Secretary: The minutes from March 2011 were reviewed and approved.
- B. Treasurer: Ms Elma Rodriguez reviewed the Profit/Loss summary for March and the report was accepted by the board without question (see enclosure 1). She stated that Ms Jan Rasmussen was conducting the audit review and report would be presented at the next meeting. The audit will be done on a quarterly basis so that the annual review will not be as complicated and easier to complete. Ms Rodriguez indicated that the \$675 donation check discrepancy was still being investigated. The 501(c) (3) account is pending requirements from Ms Emily Garcia to complete processing.
- C. Recruiting/Membership: MAJ Hogeboom and Ms Garcia have not had the opportunity to meet and discuss further plans of action for membership and

recruiting. They will present ideas at the next meeting. MAJ Hogeboom distributed the new MOAA polo shirts to board members in attendance and will distribute the remaining shirts at a future time to the other board members. The shirts look great and will be worn by board members at MOAA sponsored functions and events. He indicated that additional shirts could be ordered if individuals desired to purchase them.

- D. Programs: COL(R) Bob Pitt said that the June MOASS luncheon will be held at the DoubleTree Hotel in downtown El Paso on 11 June 2011. BG Michael Bill, CG, JTF-N will be the guest speaker. COL(R) Pitt and COL Smith are working on a speaker and location for the August luncheon. They will forward the information to LTC Bill Moore ASAP so he can include it in the next Boarder Bulletin and advertisements. COL Smith asked if there was an update for upcoming 2011 school awards ceremonies. LTC(R) Moore and COL Smith will contact LTC(R) Rafael Garcia to obtain an update. COL Smith also indicated that he continues to wait on door prize proposals and availability. Ms Garcia will update at next meeting.
- E. Legislative: MAJ(R) Ed Stone is attending the annual MOAA 'Storming the Hill' activities in Washington, DC. Updates will be sent via e-mail when available.
- F. Editor/Webmaster: LTC(R) Bill Moore presented the new membership and renewals, mass e-mail, and scheduled calendar of events reviews (see enclosure 2). Notices for 2 month renewals have been sent. The El Paso MOAA directory will be mailed to members shortly. COL(R) Enzel and LTC(R) Moore will attend the TCC quarterly teleconference scheduled for later this month. LTC(R) Moore indicated that the proposed by-law changes will be sent to the board members for review. He reminded everyone that 05 May 11 is the deadline for submitting articles or information for inclusion in the next newsletter.
- G. Public Relations: Ms Judy Stone was not present and will report at the next meeting.
- H. Committees: (Door Prizes) Ms Julie Pitt and Ms Emily Garcia were not present and will report at the next meeting.

3. New Business

- A. Relay for Life: The cancer society relay for life will be held on 13 May 2011 at the Stout Track. The chapter is supporting this event and will staff a booth on site. COL(R) Lennie Enzel will coordinate for the booth and for volunteers.
- B. MOAA chapter Banners: LTC(R) Joe Gollasch presented proposed banner designs for purchase to be used at MOAA supported events. The board reviewed

the proposal and approved the purchase of two banners. LTC(R) Gollasch will make final design changes and arrange the purchase.

- C. May meeting date: COL Smith stated that the May meeting scheduled for 28 May 2011 may interfere with Memorial Day observance events and suggested that the meeting be rescheduled. The board agreed and voted to reschedule the May meeting to be held on 04 June 2011.

4. There being no further business the meeting was adjourned at 1130.

Respectfully submitted by:
LTC(R) Joe Gollasch, Secretary

FORREST E. SMITH
COL, USA
MOAA President, El Paso Chapter